

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**AIIMS, NEW DELHI-110029**  
**FINANCE DIVISION**

No.F. FA/Charge distribution/2022 (E-Office#3188254)/2 Dated 16<sup>th</sup> Jan, 2023

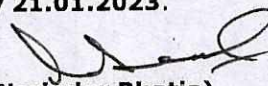
**Sub: Redistribution of assignments to F&CAOs and Accounts Officers in FD, AIIMS.**

Consequent upon joining of 03 Accounts Officers on deputation in Finance Division, AIIMS; the Competent Authority in FD hereby approves redistribution of charges to F&CAOs/AOs, as mentioned against their names, with immediate effect, till further orders:

Name (Ms/Shri); F&CAO/AO	Main charge(s)	Additional charge(s)
1 Vijay Pal F&CAO (Main)	Main (Stores & Works A/c); Conc. Wing (FD); Coordination (FD)	Supervision & Control of Concurrence and Payments in DO, Main & all Centres
2 Padam Singh F&CAO (HBS)	Hospital Billing Section; Examination	Supervision & Control of Budget & Compilation in DO, Main & all Centres
3 Trilok Chand AO	IRCH	Nodal (GeM payments)
4 Prem Pal AO	Audit; Pre-Audit	CDER
5 Yogesh Kumar AO	JPNAT Centre	NDDTC
6 Anil Kumar AO	Research I & II	Gymkhana A/cs
7 Prakash Giri AO	Info. Technology in FD	Cashier Cell
8 Joginder Kumar AO	NCI; OR-OPD; Div. Acctt. (ESD/NCI)	Coordination (GST & Income Tax matters in Institute)
9 Satish Yadav AO	CN Centre	NPS
10 Upendra Kumar AO	Concurrence Wing	Works Concurrence
11 Shivanand Thakur AO	RP Centre	Pension, PIC
12 Rajesh Kr Bairwa AO	Budget	TSA (PFMS), Investments
13 Snehlata Sharma AO	Cheque	Concurrent Audit
14 Satish AO	MSU & Internal Audit	Sadans A/cs, Cafeteria A/cs
15 Nikhil Jain AO	Compilation & Cashbook	GPF
16 Dinkar Batra AO	Cash Section	Academics
17 Meenakshi Dabral, AO is not available.		

All the Accounts Officers, for their substantial & additional charges, will submit monthly & regularly all reports, compliances, accounts etc. through F&CAO-concerned to FA & SrFA. The responsibilities shall be carried out as per latest delegation & applicable rules.

Detailed handing over / taking over, mentioning activities, their status & advances, de-mapping of logins in various software etc., must reach to undersigned **by 21.01.2023**.

  
(Narinder Bhatia)  
Financial Advisor

**To,**

All F&CAOs and all Accounts Officers in FD, Main & Centres

Ms. Ankita

**Copy to:** - For information.

- Chiefs of all Centres / Head of all Departments / Medical Superintendents
- Dean (Research) / Dean (Examination) / Dean (Academics) / Registrar
- All Professor-in-charge (PICs) / Officer-in-Charge
- All Faculty-in-charge of Projects / All Project Officers
- Superintendent Engineer(s) – Main Campus, Jhajjar Campus, ESD
- CAO / All Admin Officers
- OIC (Proc.) (DO) / All Stores Officers of Institute
- PS to Director / PS to DD(A) / PS to SrFA / PA to Dy. Secretary

**CC to:** PIC (CF) – with request to upload the document on Institute's website.

